

## QUICK LINKS

[SSIS in CountyLink](#)

[SSIS in DHS-SIR](#)

[TrainLink registration](#)

[dhs.ssishelp@state.mn.us](mailto:dhs.ssishelp@state.mn.us)

# SSIS update

Social Services Information System

Issue 363

December 14, 2012

## Avoid losing text....

### In open text boxes on HTML documents

Under certain circumstances, text may be lost when navigating away from text boxes in Chronology Documents and Service Plans (HTML versions). This may occur on Local Agency Documents and Service Plans as well as templates created by the State. To avoid losing text, click Save in each text box before you exit the box. For users that forget to Save, refresh the screen before attempting to re-type the text.

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### RTF Editor text

Text may be lost while working in the RTF Editor located in Intake Description of need, Adult Maltreatment Report Description of Incident, User Activity Log Contact/Activity, Chronology Contact/Activity, and Chronology Case Note. The issue is triggered when users expand the RTF Editor (blue E) more than once without making any changes.

**To avoid the issue**, make a change to text in the RTF Editor every time it is expanded. Also save a record *after* closing the expanded RTF Editor window and *before* re-expanding that same RTF Editor.

### CountyLink Additions

- [V12.4 Release Training handouts \(Worker\)](#)
- [V12.4 Release Training handouts \(Fiscal\)](#)
- [V12.4 Known Defects Report](#)
- [V12.4 Release Notes](#)
- [Fiscal Mentor Meeting minutes, 11/20/12](#)
- [Fiscal Reports and Descriptions](#)
- [Title IV-E Claimed Proofing Document](#)
- [2012 IV-E Proofing Errors \(Worker\)](#)
- [Fiscal Advisory Committee minutes & handouts](#)
- [2012 Workstation Specifications \(updated\)](#)

### Best Practice:

#### Regenerate, run proofing after release installation

After a new release is sent to your agency, regenerate and run proofing for all draft healthcare claim batches and draft state reports that you have been working on. This will ensure that any updates in the release that apply to these modules are included before you submit the claims or reports.

For example, release V12.4 includes updates for Rule 5 claiming. An edit to require a provider number on the client's living arrangement and a corresponding proofing message were added. If you have already created the batch, the claim may have invalid data.



Congratulations to **Help Line Team Leader Jerry O'Keefe** who will retire from state employment on January 3. Jerry started with SSIS in 1997 as a county exchange employee from Ramsey County and became a state employee in 2005. Jerry looks forward to wintering in Florida and Spain, then arriving back in Minnesota just in time for the fishing opener.

*Thank you, Jerry, for your years of service and commitment to SSIS.*



## Report Spotlight \_\_\_\_\_

### Healthcare Eligibility>Other Healthcare Eligibility

#### Report Description:

This report prints the eligibility information for one or more persons who have:

- PPHP and
- Active MMIS Eligibility Span during the requested dates with a status of Active or Closed and
- A Do Not Claim Determination for any claim category.

If the client has a waiver in effect on the date range, that information is printed but not used as selection criteria. The report setup includes check boxes to include TPL Policies data and Do Not Claim Determination Records that have no Reason selected.

The report setup specifies the records to include on the report based on the Do Not Claim reason. The report setup includes a Do Not Claim reason filter. If the user selects a Do Not Claim Reason on the report setup, only clients who meet the criteria and have a Do Not Claim Determination record with a Reason selected will display on the report. Do Not Claim Determination records with no Reason selected are displayed when the check box for No Reason is selected. If all or no check boxes are selected, all records are returned regardless of the reason selected on the Do Not Claim record.

#### Available from:

- Tools>General Reports>Healthcare Eligibility
- Searches-Logs> Healthcare Claiming>Healthcare Eligibility Reporting
- (Tree View) Healthcare Claiming>Healthcare Eligibility Reporting.

#### Use report to:

List clients that have PPHP, Active MMIS Eligibility Spans with a status of Active or Closed and also the details of the Do Not Claim records. This report can be run for any or all of the Do Not Claim Reasons. Results of this report can be used to submit claims to payers other than MMIS.

## Upload Update \_\_\_\_\_

The next upload is due on Monday, December 31. This Repository Upload provides data for the quarterly Child Welfare Data Dashboard update and the NCANDS reporting period (last federal fiscal year: October 1-September 30).

## Register for FNWT

### Fiscal New Worker Training

01/08/13 – 01/09/13 – Metro

02/12/13 – 02/13/13 – Metro